



LANCASHIRE &
MORECAMBE BAY L O C

Minutes of AGM held 26th April 2023
Brockhole Visitor Centre, Preston PR5 0AG (Junction 32 M6/M55)

<p>Present:</p>	<p>Committee Members:</p> <p>Michael Jackson MJ (Chair) (Contractor)</p> <p>Jennifer Smith JS (Secretary) (Performer)</p> <p>Tim Bagot TB (Performer)</p> <p>Sarah Bentley SB (Performer)</p> <p>Sean Buckley SBu (Contractor)</p> <p>Philip Harper PHa (Performer)</p> <p>Edward Ovenden EO (Performer)</p> <p>Neil Pearson NP (Contractor)</p> <p>Jane Quinn JQ (Performer)</p> <p>Drew Thompson DT (Contractor)</p>	<p>Non-Committee Members:</p> <p>Mohammed Bhuta MoB (LOCSU)</p> <p>Ruth Cuthbert RC (Optometric Advisor)</p> <p>Tom Mackley TMa (LEHN Chair)</p> <p>Nadya Booth (Contractor)</p> <p>Ian Booth (Contractor)</p> <p>Karen Shorrocks (Performer)</p> <p>Michelle Cole (Performer)</p> <p>Ceri Smith-Jaynes (Performer)</p> <p>Nathan Shore (Performer)</p> <p>Eimear Banks (Performer)</p>
<p>1.</p>	<p><u>Welcome</u></p> <p>MJ opens the meeting and welcomes all. He advises the meeting will be recorded by JS for the purposes of taking the minutes. MJ thanks the representatives from the local Low Vision societies for attending and sharing information with delegates.</p> <p>MJ reminds all delegates to ensure they have signed the CPD register and to ensure they have entered their car registration details to ensure they don't get a parking ticket.</p> <p>MB advises there will be a meeting of the new committee immediately following the AGM to elect the new officers. MB advises everyone is welcome to stay and observe the meeting, or people can leave following the close of the AGM.</p> <p>MB asks for proposal of a meeting Chair – all in favour of MJ.</p> <p><u>Apologies for Absence were received from</u></p> <p>Mike Ryan, Riz Iqbal, David Gleave, Phil Jones, Mike Broadhurst, Alan Bowen, Lisa Sariwee, Lorraine Bleasdale</p>	<p>ACTIONS</p>
<p>2.</p>	<p><u>Approve the Minutes of the previous AGM (30th March 2022)</u></p> <p>MJ advises these have been previously circulated to all attendees by JS.</p>	



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	<p>MJ asks if everyone present tonight (who was at the 2022 AGM) is happy that the minutes are a true representation of the meeting. – no objections. RC proposed and EO seconded.</p> <p><u>Matters arising from the last meeting.</u></p> <p>1. MJ pointed out there was a query about the CUES contract being rolled over. MJ advises it will be rolled over again until the ICS wide Tier 1 service contract comes into force hopefully end of 2023 early 2024.</p> <p>No further questions were raised.</p>	
3.	<p><u>Chairs Report</u></p> <p>Chairs AGM Report April 2023</p> <p>MJ advises these have been previously circulated to all attendees by JS. No questions were raised.</p>	
4.	<p><u>Treasurers Report</u></p> <p>Treasurers AGM Report April 2023</p> <p>MJ advises these have been previously circulated to all attendees by JS. EO is happy to take any questions in the absence of Treasurer MB.</p> <p>No questions were raised.</p>	
5.	<p><u>Adoption of Reports Received</u></p> <p>MJ asks if everyone is happy to adopt the reports. No objections – proposed by SBu, seconded by NP.</p>	
6.	<p><u>Confirmation of Adoption of Model Constitution</u></p>	



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	<p>MJ asks if everyone is happy to adopt the current model constitution. No objections – proposed by DT, seconded by TB.</p>	
7.	<p><u>Appointment of Returning Officer</u></p> <p>MJ advises that a returning officer needs to be nominated to carry out the election of 1/3 of the committee. MJ proposed by TB and seconded by DT.</p>	
8.	<p><u>Election of 1/3 of the new committee</u></p> <p>MJ advises that every year 1/3 of the committee stand down and are eligible for re-election. MJ advises this year Alan Bowen, Riz Iqbal, Jane Quinn, Jennifer Smith & Drew Thompson are standing down. Alan, Riz & Jane have decided not to stand for re-election and are vacating their seats. MJ thanks AB, RI & JQ for their service over the years and wishes them all the best in their future endeavours.</p> <p>3 nominations have been received. Jennifer Smith, Drew Thompson & Michelle Cole. MJ asks for a proposal that all those nominated are elected to the committee. Proposed by EO, seconded by JQ, none against.</p> <p>MJ thanked all for their continuing support and work.</p>	
9.	<p><u>Adoption of Statutory Levy & LOCSU Levy for 2023/24</u></p> <p>MJ advises the Statutory Levy is the amount taken off every GOS1 fee that pays for the running of the LOC. It is currently set at 1.39%. Treasurer MB has requested it remain unchanged and that the LOC will look at the Statutory Levy on a regular basis to ensure we are not amassing too much money. No objections, proposed by SB, seconded by NP.</p> <p>MJ proposes the levy the LOC pays to LOCSU for help and support with the running of the LOC remain the same. No objections, proposed by SB, seconded by NP.</p> <p>No further questions were raised.</p>	
10	<p><u>Appointment of Auditors for 2023/24</u></p> <p>MJ wishes to thank Gary Hardwick & Kate Hurt for their work auditing the LOC accounts. MJ asks attendees if they are happy to appoint them again as auditors for the following year. No objections. Proposed by PHa, seconded by DT.</p>	



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11	<p><u>Q&A on previously circulated reports</u></p> <p>Primary Eyecare Services (PES) Report April 2023 - previously circulated</p> <p>No further questions were raised.</p> <p>Optometric Advisors report April 2023 - previously circulated</p> <ol style="list-style-type: none">1) MJ asks re notifying NHSE of changes who specifically should practices be notifying? RC advises if regarding performers then tell Angie Ashworth, anything else tell the BSA.2) RC advises PCSE have a very informative CPD article on their website on applying for a GOS contract aimed at contractors and what you should and shouldn't do. <p>No further questions were raised.</p>	
12	<p><u>LOCSU Report April 2023</u></p> <p>MJ introduces Mohammed Bhuta who is the LOCs LOCSU optical lead. MBh's presentation can be seen below.</p> <p>LOCSU AGM Presentation April 2023</p> <p>JS asks when the next induction course will start. MBh advises the current course has just finished and a date is yet to be announced. He will let the LOC know as soon as he can.</p> <p>MBh advises a date for the diary is the NOC (National Optical Conference) to be held on the 13th & 14th November 2023.</p> <p>MJ thanks MBh for his presentation and all his help to the LOC.</p>	
13	<p><u>Any Other Business</u></p> <p>MJ advises this should have seen sent to the secretary 10 days prior to the AGM – none has been received. If anyone has AOB then they should send it to JS to be dealt with at a committee meeting.</p>	



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14	<p><u>Close of AGM</u></p> <p>MJ thanks everyone for coming, and all the committee members for being incredibly supportive over the past 12 months – it has been a steep learning curve for MJ & JS in their new roles. The support of Mohammed Bhuta & Fionnuala Kidd, LOCSU, has been key as well as the support & advice of experienced members of the committee.</p> <p>Meeting closes.</p> <p>Date of next AGM - TBC</p> <table border="1" data-bbox="156 1025 1083 1319"><tr><td data-bbox="156 1025 517 1227">Signed:</td><td data-bbox="517 1025 877 1227"></td><td data-bbox="877 1025 1083 1227">Date:</td></tr><tr><td data-bbox="156 1227 517 1319"></td><td data-bbox="517 1227 877 1319">Michael Jackson Chair</td><td data-bbox="877 1227 1083 1319">18-6-24</td></tr></table>	Signed:		Date:		Michael Jackson Chair	18-6-24	
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	Michael Jackson Chair	18-6-24						